

**If your 1 CP is about to expire, and you plan on getting another one,
then you will want to read this article!**

A fundamental principle of tenure administration is that two cutting permits will not be issued over the same area. This means that if your current 1 CP is about to expire, all blocks in FTA (Forest Tenure Administration system) must be marked as 'closed' before a new or 'next' 1 CP can be issued. This is accomplished by ensuring:

- (a) RESULTS reporting is done for all blocks where logging occurred; and
- (a) Blocks where no logging occurred, or were reported in RESULTS as part of a larger opening, are 'closed' FTA.

With respect to (a), see below for information about the reporting requirements.

With respect to (b), you will need district staff to tell you what blocks are listed in FTA and to request that they mark them as logging complete. Only an authorized ministry official can access FTA for this purpose.

Given the foregoing and factoring in how much time a district may require to issue a new 1 CP, including First Nations consultation, a woodlot licensee will want to consider how and when to transition to a new 1 CP.

Where timing isn't critical, a licensee should have time to ensure that harvested blocks are reported to RESULTS, the ministry closes un-harvested or blocks reported under a different opening in FTA, and then apply for a new 1 CP. A new 1 CP would then get issued on or about the time the current 1 CP is set to expire.

Where timing is critical; e.g. to prevent an interruption to scheduled or ongoing operations, a different approach or strategy may be required. Licensees should consider completing their RESULTS submissions, ensuring blocks with no logging are marked as closed in FTA, and submitting a new CP application well in advance of their 1 CP expiring. This activity could be carried out during a scheduled break in operations; e.g. switching blocks, fire season restrictions, spring break up, or when migratory birds are present. If expiry of the 1 CP does not coincide with the break in operations, consideration should be given to a licensee voluntarily surrendering the current 1 CP in order to be issued a new 1 CP.

Make sure the district knows and is willing to support what you are trying to do and be careful that surrendering a permit does not result in a waste billing. Cooperation between the licensee and district staff will be required to ensure the expiry of the existing 1 CP is quickly followed by the issuance of the new 1 CP.

Read on for more information about RESULTS reporting and FTA.

Cut blocks under a 1 CP permit are created as text only entries in FTA, using the information supplied by the licensee in the Notice of Commencement (NOC). The blocks are marked as Harvest Approved with no spatial data until the licensee provides spatial and a notice that the block is complete. The only tool a licensee has to do this is a RESULTS report.

The RESULTS reporting required is:

- 1) Opening report with spatial of block extent.
- 2) Standards Unit report with spatial of SU(s), biogeoclimatic information and Stocking Standards ID, per your pre-harvest map.
- 3) Harvest Activity report, with the "Disturbance Complete" box checked.
- 4) Forest Cover report with spatial. Forest cover may be NSR/Plantable, but it must be reported.

- 5) The Post Harvest milestone could be declared, if appropriate (all post harvest activities completed, targets for soil disturbance and access structures met, etc.).

Ticking the Disturbance Complete tick-box will change the opening status in RESULTS to LC - Logging Complete. Declaring the Post Harvest milestone will further change the block status in RESULTS to S - Silviculture. Either status will do. RESULTS will contact FTA and tell it to change the block status in FTA from HB - Approved for Harvesting to LC or S, that is, "Closed".

Prior to your 1 CP expiry, you may wish to contact your Woodlot Forester and ask for a list of all the open blocks under your 1 CP that are shown in FTA. Only FLNR staff have access to the FTA system. Blocks that are in FTA but not yet reported to RESULTS will not show in MapView because they are text only, not spatial.

If FTA still lists a block as HB - Approved for Harvesting that you have completed and reported to RESULTS, check your RESULTS reporting: Is Disturbance Complete ticked? If that is not the issue, phone the FLNR APPHELP Line at 1-866-952-6801.

In rare circumstances, there may be blocks listed in FTA where no logging has occurred. This will occur when a licensee has submitted a NOC and no harvest took place or where FLNR staff have made a business process error. In this situation occurs you will need district staff to correct the erroneous entries, as only FLNR staff can correct errors in FTA.

If FTA knows nothing about a real harvest block, discuss with your Woodlot Forester. Something went wrong in the NOC process. You need to get the block entered in FTA so you can report the harvest to RESULTS. A block must exist in FTA before RESULTS will accept information.

If you are in the midst of harvesting a cutblock as your 1 CP is about to expire and wish to operate across a 1 CP to next 1 CP transition, you will be facing a few challenges. The main hurdle is getting your final block, the one you are actively logging as the 1 CP ends, reported to RESULTS and closed in FTA. Discuss co-ordination and scheduling with your Woodlot Forester and mapping person. The general process is:

- 1) Licensee: Check that RESULTS reporting on all other blocks harvested under expiring 1 CP permit shows Logging Complete.
- 2) Licensee: File the application for the next 1 CP.
- 3) FLNR: Review CP application for completeness.
- 4) Licensee: Traverse the last block area logged under the first 1 CP just before CP expiry.
- 5) Licensee: File RESULTS report to map last logged area and report Disturbance Complete as the first 1 CP expires.
- 6) FLNR: Check that all blocks under old 1 CP are closed, issue new 1 CP.
- 7) Licensee: Resume operations. Harvesting will now be under new a CP and block number and a new timber mark.

Streamlining approaches may be found by the two parties working together, but the keys are to be proactive, communicate intent, and work out a schedule together.