

Federation of British Columbia Woodlot Associations  
Board of Directors Conference Call  
January 10, 2022 6:30 p.m.

**Present:** Mark Clark, Nancy Pezel, Rick Walters, Brian Amies, Jerry Benner  
Tyler Hodgkinson, Don Whyte, Coleen Maclean-Marlow

**Contractors/Guests:** Brian McNaughton, Debbie Zandbelt, Tom Bradley, Karen Forge, Lisa Marak,  
Brent Petrick (WPDC)

**Regrets:** None

Mark Clark chaired the meeting.

Quorum was present.

Submitted reports are attached as appendices to the minutes.

Action items from meetings are listed below. Once complete, an action is highlighted and then removed from the subsequent minutes. Longer-term items may be removed from the list when assigned to a committee or a consultant.				
Date	Action #	Description	Person Responsible	Outcome
11/8/21	1	Brian M to send memo to the Members regarding Jerry Benner's Conflict of Interest	Brian M	
11/8/21	2	Lisa to contact Presidents of each Association to request project specifics and submit to FBCWA & WPDC for review	Lisa	
11/8/21	3	Members call to be held regarding OG topic after FBCWA letter to the Minister has been sent	Brian M	
1/10/22	4	Call to be scheduled to further discuss Waste Survey data.	Debbie Z	
1/10/22	5	Directors to send OG legal questions to Brian by Jan. 17, 2022.	Directors	
1/10/22	6	Karen to contact Kevin Webber to confirm that the Fraser Valley WL Association is still interested in hosting the 2022 AGM	Karen	
1/10/22	7	Two FBCWA members to be found for Editorial Committee.	Mark C	
1/10/22	8	Tom to investigate the possibility of a MOU with the ministry regarding W4W Improvements.	Tom B	

**1. ADOPT AGENDA**

**MOTION #1:** No revisions – Agenda adopted as distributed

M/S: Nancy Pezel/Rick Walters

**APPROVED**

## 2. REVIEW PREVIOUS MINUTES

Correction to minutes - Lisa Marak was in attendance.

Approve December minutes as amended.

**MOTION #2** - Accept M/S: Nancy Pezel/Jerry Benner

**APPROVED**

## 3. REPORTS

December contractor reports were sent out prior to meeting for review (see appendix).

### 3.1 President's Report (Mark Clark)

- Liaising with WPDC – attending their meetings.
- Draft budget released – call with Brian M & Nancy to review Jan 11, 2022
- Governance Training – proposal received and approved.
- Training to be held in two groups via two Zoom - Dates TBA (hopefully early Feb)

### 3.2 WPDC President's Report (Brent Petrick)

- Council has issued cheque in the amount of \$101,500 based on last year's budget.

### 3.3 Treasurer's Report (Nancy Pezel)

- Reviewed November Report - Currently spent – 52.79% of Annual Budget
- Correction to be made to line items within Communication Budget. Total dollar amount to remain the same.
- Budget amendments to be reviewed at In Camera meeting.

### 3.4 Communications (Lisa)

- Almanac – Special OG Edition complete and has been shipped (Jan 10) to Cathy for distribution . To be uploaded to FBCWA website by end of week.

### 3.5 Admin Support (Karen) – report sent out.

### 3.6 Timber Pricing

#### Interior (Debbie)

- Discussion regarding review of Waste Survey data.

**ACTION:** Debbie to arrange a call to discuss in further detail.

#### Coast (Ed)

- Report sent out.

### 3.7 E-Business (Tom)

- Report sent out.

### 3.8 GM (Brian M)

- Report sent out listing key activities.

#### **4. OLD/UNFINISHED BUSINESS**

##### **4.1 FRPA - Bill 23 FRPA Amendments**

- Identified and assessed implications to WLs
- Future work required – FRPA regulations, implementations, training, licensee support, ministry accountability, C & E, professional reliance, default practice requirements, FN involvement, etc.

##### **4.2 Old Growth**

- Letter to minister mailed Dec. 13, 2021 – no formal reply to date.
- Provincial WL & DFA Virtual meeting – ADM Muter acknowledged receipt of letter Minister. FBCWA proposed “Made for WL” approach much appreciated. Indicated support for some suggestions, but not all. FLNRORD working on answers to questions submitted.
- Follow up email sent to ADM Muter and Russ Laroche re future meetings between FBCWA and FLNRORD. Russ replied that it’s being worked on.
- No update on Validation & Verification Procedures.
- Requested meeting with Eamon O’Donoghue re operational issues – delay in permit approval. No response yet.
- Communications with FNFC and forest sector ongoing.
- Vector based OG maps released Dec 21, 2021. Some changes to spatial (vectors vs. rasters). Re-analysis shows minimum change to overall WL numbers.
- Directors discussed the need to get legal advice.

**ACTION:** Directors to send OG legal questions to Brian by Jan. 17, 2022.

##### **4.3 2022 AGM**

- Karen contacted Kevin Webber from Fraser Valley WA in December and they are interested in hosting 2022 AGM. Karen to confirm they are still interested given current pandemic situation and if so put them in touch with Cathy (WPDC) to start the planning.

**ACTION:** Karen to confirm with Kevin Webber that the Fraser Valley WL Association is still interested in hosting the 2022 AGM.

#### **NEW BUSINESS**

##### **5.1 W4W Improvements**

- Brian A. and Tom B. are leads on current improvement project. Enfor contacted to discuss costs due to the length of time since previous proposal. Current budget is set at approx. \$100,000. Community Forests contacted and not interested in assisting with funding. Improvement project to be added to B&WP once approval from Ministry is received. Brent suggested a MOU with Ministry prior to proceeding with project. Project timeline is approximately nine months with proposed completion within 2022/2023 fiscal year.

**ACTION:** Tom to investigate the possibility of a MOU with the Ministry.

##### **5.2 WL Contact List**

- Mark concerned that currently there is not one list with all WL licensees contact information. Lisa had worked on project and will forward to Karen to continue with update and maintain moving forward. Costs have been allotted in B&WP for this project.

### 5.3 Almanac Editorial Committee

- Mark suggested an Editorial Committee be put in place for all Almanac editions. Committee to consist of four participants – two from WPDC (currently Paul Galliazzo and Dan Burns) and two from FBCWA membership. Goal of committee is to set standard guidelines. Once guidelines have been set and agreed upon committee will review all content to ensure it follows the guidelines prior to publication.
- Mark to canvas membership for two volunteers.
- WPDC is in favour of editorial board being implemented.

**MOTION #3** - Accept M/S: Mark Clark/Coleen M.

**APPROVED**

**ACTION:** Mark to make some calls to find 2 FBCWA volunteers to sit on the Almanac editorial committee.

Meeting moved to In-Camera session

Meeting adjourned: 8:45 pm

Recording Secretary: Karen Forge

Minutes distributed: Feb 15/2022

**APPENDIX 1: FBCWA Monthly Contractor & Committee Reports – December 2021**

**COMMUNICATIONS – LISA**

<b>Key Deliverables 2021/22 Communications Plan</b>	<b>Start Date</b>	<b>Finish Date</b>	<b>Status Update</b>
<b>Communicators</b> - 4 editions	2021.04.01	2022.03.31	- Fall 2021 – draft
<b>Almanac</b> - 4 articles of interest -use Almanac as a source of information & extension, providing better linkage to other communication tools	2021.04.01	2022.03.31	- Fall 2021 – COMPLETE - Winter 2021 – Special Old Growth Edition
<b>WL Program Report</b> (2021) – produce, distribute and promote WL program	2022.01.31	2022.03.31	
<b>Traditional &amp; Social Media</b> – promote WL program	2021.04.01	2022.03.31	- On-going - Tree Frog sponsorship for 2021 - COMPLETE
<b>WPDC Annual Survey</b> - provide input			- TBD by WPDC
<b>Extension</b> - YouTube how-to videos (2/yr) <del>- WL management video (promotional)</del> <del>- Re-producing educational video</del>	2021.07.01 2021.11.01	2022.03.31 2022.03.31	- This project will not occur in 2021/22 due to new priorities (Old Growth communications) - This project will not occur in 2021/22 due to the late start to the year and new priorities.
<b>Website</b> – complete implementation of new design - update content - improve utility	2021.04.01	2022.03.31	- On-going
<b>Annual Conference</b> (if held) - design 2020/21 FBCWA Annual Report	2021.08.01	2021.10.31	N/A COMPLETE
<b>Communications Networking</b> - collaborate with other organizations - attend 2021 UBCM tradeshow	2021.04.01	2022.03.31	N/A
<b>Association’s Communication</b> - provide advice/expertise when requested - Association Building (as per May 31/21 Board memo)	2021.04.01	2022.03.31	- AB budget request 2021/22 - Support associations with zoom meetings re: OG and AGMs
<b>Communications Materials</b>	2021.07.01	2022.03.31	- WL activity books distributed for NFW

**Other monthly activities**

Old Growth – Special Almanac edition

**ADMIN SUPPORT-KAREN**

Key Deliverables	Start Date	Finish Date	Status Update
Admin support for Fed's correspondence, reports, inquiries, membership, contracts, distribution of info & records	2021.06.01	2022.03.31	
Meetings & Calls	2021.06.01	2022.03.31	Schedule Zoom calls Organize meetings Schedule Zoom calls and provide instructions to Associations when required

**TIMBER PRICING – INTERIOR - DEBBIE**

Key Deliverables	Start Date	Finish Date	Status Update
Monitor Timber Pricing Policies	Ongoing		Submission to IP portal complete.
Liaise with MOF and Industry	Ongoing		Interior MPS meetings. Tabular stumpage discussions, IP paper. CP extensions on MPS permits. Low volume survey.
Monitor Tab rates	Ongoing		Ongoing monitoring of MPS discussions. Current tab table data set review.
ID policy changes	Ongoing		Nothing to report.
Implement pricing strategies or actions as approved by FBCWA			Nothing to report.
Liaise with Assns and licensees	Ongoing		Tab rate concerns, Old growth concerns.
Prepare Pricing position papers			Nothing to report this month.
Coordinate with coast on pricing matters.	Ongoing		Low volume cost surveys. Waste Manual updates.
Monthly reports to BOD, calls	Monthly		Monthly reports, BOD call in December.
AGM and Directors meeting attendance	Spring and Fall		Nothing to report.
Budget and annual work plan	January		Completed draft for January deadline.
Timber Pricing related topics	Ongoing		Overcutting – getting actual data, Grade 4, Waste file completion.

**Other monthly activities**

- Reporting – Board of Director Meeting
- Member calls and emails – old growth still a concern
- Regional Appraisal Committees – Interior MPS tech committee meetings
- Draft Budgets for 2021/22 and 22/23

**TIMBER PRICING – COAST – ED**

<b>Key Deliverables</b>	<b>Start Date</b>	<b>Finish Date</b>	<b>Status Update</b>
• Low Volume Survey	04/2020	06/2021	• No new information, expected in the first quarter.
• MPS advisory Committee	07/2021	Completed	• Cam approved, final meeting in Dec • Monthly ad hoc meetings in 2022
• Waste	2014	Ongoing	• Expecting extension of Parent block option into 2023
• Exceeding Cut Control	2018	Ongoing	• No new information. Potential impact on TAB rate
• TAB rate methodology	2021	Ongoing	• Draft of rationale for TAB methodology proposed changes for discussions in Jan.
• TP Branch ¼ conference calls		Ongoing	• Next meeting planned for Jan 2022

**Other monthly activities**

- Woodlot Licensee contacts

**Emerging Issues / New Priorities**

- Extended Road Amortization no change; agreement lower priority at this point in time with all the changes in play
- Bill 28 – Compensation

**e-BUSINESS – TOM**

<b>Key Deliverables</b>	<b>Start Date</b>	<b>Finish Date</b>	<b>Status Update</b>
<ul style="list-style-type: none"> <li>Stay current with e-Business Issues</li> </ul>	April 1,2021	March 31, 2022	
<ul style="list-style-type: none"> <li>Identify beneficial changes in e-Business processes or strategies to achieve improvements.</li> </ul>	April 1,2021	March 31, 2022	LEFI: (0.5 hours) WLGML: Testing RRS module (0.5 hours)
<ul style="list-style-type: none"> <li>Implement approved strategies or actions.</li> </ul>	TBD	TBD	
<ul style="list-style-type: none"> <li>Communications and extension</li> </ul>	April 1,2021	March 31, 2022	Calls and discussion (6 hours) FLNRO Results Feedback call Board meeting Post JWG call discussion Article on Old Growth Deferral process
<ul style="list-style-type: none"> <li>Monthly and annual reports</li> </ul>			Monthly Report.
<ul style="list-style-type: none"> <li>Information for work plan and budget</li> </ul>	December 1, 2021	Jan 31, 2022	Work on 2022 e-FM budget, contact Enfor re: W4W (2.5 hours)
<ul style="list-style-type: none"> <li>Tech support to Licensees</li> </ul>	April 1, 2021	March 31, 2022	Quiet month
<ul style="list-style-type: none"> <li>Address issues that arise</li> </ul>	April 1, 2021	March 31, 2022	Old Growth Deferral (19 hours): -Find and fix errors in WL spatial data set from data warehouse. -Mapping and analysis -Create summaries of OG Deferral impacts on WL for members Old Growth Deferral II (18 hours) - Prepare materials and carry out analyses to support letter to Minister.

**Other monthly activities**

Communications and discussion with GM

**Emerging Issues/New Priorities**

Old Growth Deferral

## GM Summary of Activities – December 2021

### Key Activities

- Old Growth
  - Report release
  - Data analysis
  - Briefing sessions
  - Liaise with forest sector and FN organizations
  - Discussions with ministry staff
  - Strategizing
  - Letter to minister
  - Attended Association meetings and responded to licensee inquiries
- Modernizing Forest Policy
  - Attended 12 policy engagement sessions
  - Follow up with ministry staff as required
  - FBCWA on-line submission
  - Liaise with BCCFA & BCFNFC regarding tab rates
  - Tab rate analysis.
- Bill 23 – FRPA amendments
  - Identified and assessed implications to WLs
  - Attended Minister’s Practice Advisory Council (PAC) virtual meetings
  - Future work required – FRPA regulations, implementation, training, licensee support, ministry accountability, C & E, professional reliance, default practice requirements, FN involvement, etc.
- Bill 28 – Forest Act amendments
  - Reviewed amendments
  - Identified implications to WLs
- Almanac
  - GM report on Modernizing Forest Policy in BC and Bill 23
  - Article on WL JWG
  - Tribute to Lisa Marak
  - Tribute to Tom Bradley
  - Special OG edition – submitted articles, charts, and graphs
- Annual General Meeting
  - Presentations and attendance
- First Nation Relations
  - Developed a strategic plan to improve WL relations with FNs.
  - Attempt to clarify with FLNRORD, WL licensees’ information sharing responsibilities to obtain a CP, 1CP or RP. ADM Sarah Fraser tasked this to the WL JWG. Patrick Russell, Manager, FTB provided an update at the AGM. File is ongoing.
- BC Wildfire Service – Engagement Agreement
  - BCWS had another very busy fire season so there was no opportunity for engagement during Q3.
  - Per the work plan, the FBCWA will attempt to engage with BCWS in Q4 on Wildfire regulation amendments and fire hazard assessment guidelines.
  - At the AGM, members decided custom venting forecasts was not a priority so no further action is planned.