

Federation of British Columbia Woodlot Associations  
Board of Directors Conference Call  
March 14, 2022 6:30 p.m.

**Present:** Mark Clark, Nancy Pezel, Brian Amies, Jerry Benner,  
Don Whyte, Tyler Hodgkinson, Coleen Maclean-Marlow

**Contractors/Guests:** Brian McNaughton, Debbie Zandbelt, Tom Bradley, Karen Forge, Lisa Marak,  
Brent Petrick (WPDC), Kevin Webber (Fraser Valley WA)

**Regrets:** Rick Walters

Mark Clark chaired the meeting.

Quorum was present.

Submitted reports are attached as appendices to the minutes.

Action items from meetings are listed below. Once complete, an action is highlighted and then removed from the subsequent minutes. Longer-term items may be removed from the list when assigned to a committee or a consultant.				
Date	Action #	Description	Person Responsible	Outcome
1/10/22	1	OG Legal – Input from Ministry required prior to proceeding.	Directors	<i>Ongoing</i>
1/10/22	2	Two FBCWA members to be found for Editorial Committee. 1 – Fred Newhouse	Mark C	<i>Ongoing</i>
1/10/22	3	Tom to investigate the possibility of a MOU with the ministry regarding W4W Improvements.	Tom B	<i>Ongoing</i>
2/14/22	4	Board to meet to further discuss improving governance	Mark/Brian	<i>Complete</i>
2/14/22	5	Spring Meeting – establish venue & begin planning	Karen	<i>Complete</i>
2/14/22	6	Brian to draft and circulate a memo proposing first steps to improving Governance prior to Feb 21 virtual meeting.	Brian	<i>Complete</i>
3/14/22	7	Brian to pursue options for obtaining lawyer to proceed with applying for intervenor status	Brian	
3/14/22	8	Brian to contact Colin Sauer for availability to meet with BoD	Brian	
3/14/22	9	Brian to draft waste assessment (interior) letter to Al Bennett for Mark's signature	Brian	

**1. ADOPT AGENDA**

**MOTION #1:** No revisions – Consent Agenda adopted as distributed

M/S: Nancy Pezel/Don Whyte

**APPROVED**

**2. REVIEW PREVIOUS MINUTES**

Approved within Consent Agenda approval process

### 3. REPORTS

February contractor reports and Treasurer report distributed prior to meeting for review (see appendix). Approved through Consent Agenda approval.

#### 3.1 2022 Annual Conference (Kevin Webber, Fraser Valley WA)

- Dates – October 1-2, 2022 @ The Clarion in Abbotsford.
- Planning well underway – Committee (6 members) meeting weekly.
- Many tours and activities being planned.
- Meet & Greet to take place Friday night and invite the Ministry to attend.

#### 3.2 President's Report (Mark Clark)

- Budget planning – going well
- Governance change is challenging – work in progress
- Reviewed number of hours/month

#### 3.3 WPDC President's Report (Brent Petrick)

- Council reviewed budget – approved in principle
- Working on defining the roles and responsibilities to tie into governance
- In process reviewing a draft policy for the Almanac editorial board.
- WPDC is currently looking for two more directors.

### 4. OLD/UNFINISHED BUSINESS

#### 4.1 Old Growth Update

- Survey methodology used by Technical Advisory Panel been released and distributed
- Field verification guidance – confidential draft shared with WLJWG
- Some Associations have met with MLAs – NIWA, Kamloops & Boundary
- Mark & Brian met with Minister Conroy on March 23, 2022
- GM discussed OG & WLs with John Rustad and Lorne Doerksen, Official Opposition critics for Forests and Rural Development.

#### 4.2 Intervenor Status

- FLNRORD is appealing the Forest Appeals Commission's decision to rescind a fire cost recovery assessment to Tolko for escaped roadside logging pile burns to the Supreme Court of BC
- FLNRORD contends the Forest Appeals Commission erred because roadside logging pile burning is neither timber harvesting nor a silviculture treatment and therefore Section 29 of the Wildfire Regulation should not apply.
- S. 29 relates to the fire levy. Copy of the section shared with BoD.
- Tolko asked the FBCWA if it would like to apply for intervenor status.
- Discussion as to whether FBCWA should apply.

M/S: Tyler Hodgkinson/Coleen Maclean-Marlow that the FBCWA pursue intervenor status using its own funds. **APPROVED** (Don Whyte – opposed)

ACTION #7: Brian to pursue options for obtaining lawyer to proceed with applying for intervenor status.

#### **4.3 Governance**

- Brian shared guiding principles document and will email to BoD
- Contractors (except GM & Admin) no longer expected to attend BoD monthly meetings unless requested of them in advance.
- Nancy recommended BoD meet with Colin Sauer for a one-day session
- Brian is to speak to Colin and check his availability

M/S: Coleen Maclean-Marlow/Nancy Pezel that the reorganizational change that contractors report to the GM and no longer routinely attend BoD monthly meetings (except GM and Admin Support) be implemented for a three month trial period. **APPROVED**

ACTION #8: Brian to contact Colin Sauer for availability to meet with BoD

#### **5. NEW BUSINESS**

##### **5.1 Interior Timber Pricing Committee Report**

- Debbie Z re-joined call to discuss the memo circulated to BoD
- Committee intention – TAB file is important – additional funding required
- Committee is seeking approval to proceed with development of action plan

M/S: Tyler Hodgkinson/Don Whyte that the Federation develop a tab rate action plan.

**APPROVED**

- Brian to lead the harmonizing tab rate file with Ed and Debbie providing support.

##### **5.2 Waste Assessment letter to Al Bennett**

ACTION #9: Brian M to draft the waste assessment letter to Al Bennett for Mark's signature.

Meeting adjourned: 9:00 pm

Recording Secretary: Karen Forge

Minutes distributed:

**FBCWA Monthly Contractor & Committee Reports**  
**February 2022**

**2021/22 COMMUNICATIONS – Lisa Marak**

The FBCWA Communications portfolio goal is to inform and promote BC's Woodlot Licence program to the public, politicians, First Nations, other stakeholders, and its own members. In 2021/22, it did so by using a variety of tools;

- WL Communicator – 3 editions of the newsletter is sent to all MLAs, Mayors, regional district chairs, industry and various media outlets throughout BC;
- Communication reports and articles in the Almanac, monthly & quarterly reports to the FBCWA Board of Directors and bi-annual reports to the members;
- Special Old Growth Almanac edition - coordinated, produced and promoted an OG Almanac edition which included a media release, communications, promotion and mail-out of a hard copy to all MLAs;
- WL Program report – updating stats and highlights for the 2021 promotional report to inform government and the general public about BC's woodlot licence program;
- YouTube extension video - working with Debbie Zandbelt, Timber Pricing forester to produce a 'how-to' video on 'Understanding Conversions & Stratums'
- Social Media – worked on expanding the 'bcwoodlot' brand on social media sites, focusing on Instagram;
- Website - updated content, improved utility and re-designed the site. Plan to launch new site early summer 2022; and
- Distributed Ollie's Woodlot Adventures – a colouring and activity book that takes children to a woodlot licence where they learn about trees and how a forest is managed sustainably. They were provided as an in-kind sponsorship for National Forest Week 2021.

**2021/22 ADMINISTRATION REPORT – Karen Forge**

The main goal of the FBCWA Administration portfolio is to provide administration support to the Federation's Board of Directors, Committees and Federation Staff.

- Assist the Federation to meet the administrative requirements of the Societies Act, Bylaws and legal agreements
- Record and distribute meeting minutes
- Maintain the Federation's official records, i.e., meeting minutes, correspondence, reports, etc.
- Provide support to Woodlot Associations when requested
- Receive and log inquiries and correspondence; direct to the correct person
- Arrange meetings through Zoom
- Schedule and make arrangements for in-person meetings
- Maintain Woodlot Association contact lists

## **2021/22 TIMBER PRICING – INTERIOR – Debbie Zandbelt**

FBCWA pricing portfolio continues to focus on maintaining fair and equitable pricing policies for woodlot licences. Several of the guiding principles in the government's Modernizing Forest Policy initiative announced in 2021 such as harmonizing timber pricing for area-based tenures and grade 4 credits have the potential to impact tab rates; i.e., the cost recognition system for WL timber pricing. In 2021 Interior timber pricing work included:

- Liaison with various government pricing committees to advocate for woodlot tenure holders.
- Active monitoring and development of an action plan for actual or perceived threats to the mechanics of how stumpage is determined for the woodlot tenure.
- Active proponent in the waste assessment policy for surveys 2022 onwards.
- Communications with Timber Pricing Branch to champion policy that best enhances woodlot interest.
- Communication to members upon enquiry for various pricing topics. Association updates with new initiatives or policies. Support role for Woodlot program reports, Almanac publication, Communication portfolio, Website updates, Annual reports and to the Board of Directors.
- Begin working on extension materials to assist WL holders with their Financial Record Keeping (which is a legal requirement under the Forest Act).

## **2021/22 TIMBER PRICING – COAST– Ed Hughes**

### **Coastal Woodlot Low Volume Cost survey update**

- Deadline for submission was June 30, 2021, for years 2017-2020.
- They are accepting late submissions.
- Confidential review of cost survey submissions by Timber Pricing Branch has not yet been completed.

### **Market Pricing Advisory Committee**

- New Coastal Appraisal manual approved December 15, 2021.
- New TAB rates for Coastal Woodlot Licences to be released March 1, 2022 (rate increases are expected)
- Revised methodology for calculating TAB rates was vetted through the WL Advisory Group and FBCWA Board of Directors. A rolling 12 month data set will be used which will be adjusted every 6 months, removing the oldest 6 months, and adding the newest 6 month of data.
- No change is expected to TAB rate percentages

### **Coastal Waste Manual**

- No change expected in 2022 to existing waste survey methods due primarily to staffing changes and other priorities
- Strategy discussions are planned for coastal Woodlot waste measuring and reporting is ongoing

### **Other activities**

- Bill 28 - Compensation
- Licensee communications, Conference calls (Directors, MPSAC, Coastal Woodlot Advisory Committee and ad hoc), specific email and phone calls and almanac article completed throughout the year.

## **2021/22 E-FM SUMMARY – Tom Bradley**

### **Woodlot for Windows Improvements**

The ministry and Federation have agreed on the content of the W4W Improvements work. When the budget is approved, the Federation will work on a memorandum of understanding with FLNRORD and contract with the developer so work can commence and be completed in 2022/23.

### **WLGML**

Determining what needs to be changed to enable the WLGML freeware to submit Road Permits to the Resource Road System, informing programmer, and testing changed software.

### **Mapping and Analysis regarding Current Issues & Government Initiatives:**

Current Issues this year:

- Old growth deferrals and recruitment forests
- Wildfires
- Effect of the Blaeberry First Nations court decision on WLs
- Species at risk including Mountain Goats, caribou and marbled murrelets
- Changes to the Forest & Range Practices Act including consideration of using forest operations maps on WLs
- Introduction of Resource Road System

Introduction of Natural Resource Online portal, **Other Activities**

- Provide tech support on e-FM submission issues when requested.
- Federation rep on Joint Working Group.
- Almanac articles
- Email notices to woodlot licensees on topics of importance and/or interest.
- Considering the use of LiDAR in WL timber resource inventories.

## **General Manager's Report**

- Old Growth
  - Minister's letters
  - Minister C PowerPoint
  - Survey methodology
  - Communication notes
  - Almanac distribution
  - Almanac cover letter
  - Association support
  - Communications with, and inquiries from, WL licensees
- 2022/23 Budget & Work Plan
  - B&WP committee support
  - B&WP drafts
  - Key deliverables
- Practices Advisory Committee (PAC)
- Governance
  - Training
  - Recommend next steps to BoD
- Operational Issues Forums – 3 regional meetings
- Waste Assessments
- Fuel Hazard Assessment Template
  - A Waters retired RPF
  - Professional advice and service – discuss with M Larock
  - Work with Tom to revise template
- Project Development
  - Request for Funding application
  - Budget worksheet
- ABCFP Convention – attend
- Bylaws – draft proposed amendments
- LiDAR
- NROS
- FLNRORD reorganization
  - Mandate letters
  - Assess implications to WLs
- Skeetchestn salvage guidelines
- Inquiries – e-business submissions, private land removal, Carson Graham school, old growth, A Waters' SISCO presentation,

