

Federation of British Columbia Woodlot Associations
Board of Directors Conference Call
June 13, 2022 – 6:30pm

Present: Mark Clark, Nancy Pezel, Rick Walters, Don Whyte,
Jerry Benner

Contractors: Brian McNaughton, Karen Forge

Guests: Brent Petrick, Kevin Webber

Regrets: Tyler Hodgkinson, Coleen Maclean-Marlow, Brian Amies

Mark Clark chaired the meeting.

Quorum was present.

Submitted reports are attached as appendices to the minutes.

Date	Action #	Description	Assigned to	Outcome
1/10/22	1	OG Legal – input from Ministry required prior to proceeding	Directors	Ongoing
1/10/22	2	Two FBCWA members to be found for Editorial Committee	Mark Clark	Ongoing
1/10/22	3	Draft of MOU has been submitted to the Ministry regarding W4W Improvements	Tom Bradley	Ongoing
4/11/22	4	Brent to investigate possibility of WPDC making charitable donation to the FBCWA to help alleviate tax concerns re the investment account	Brent Petrick	
4/11/22	5	Contact the Ministry to suggest an individual be hired to assist with Minister Awards applications	Brian M	Ongoing
06/13/22		Revise Association Projects Business process, motion & email vote by directors.	Brian M, Karen F, Directors	
06/13/22		Nominations Committee – include in July meeting agenda	Brian M	
06/13/22		Draft WL Contact List policy	Brian M	

1. Adopt Agenda

MOTION #1: Consent Agenda adopted

M/S: Jerry Benner/Don Whyte

2. Reviewed Previous Minutes

Reviewed Action items from previous minutes

3. Reports

3.1 **FBCWA President Report – Mark Clark**

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Focusing on Governance Project – Joint Task Force & GM recruitment
Two 2-day sessions being arranged with Colin to meet in person with committee.
Succession Planning – to be discussed at following In-camera meeting

3.2 WPDC President Report – Brent Petrick

Council working to find participant for Joint Task Force committee member who is available to meet at both in August and October meetings.
Have received report from MNP Accounting firm. Confirmed information previously received from Myles Lang. WPDC working to establish a plan to fund special projects, reviewing all options to utilize funds.
Brent and Cathy to provide strategy plan at October meeting.
WPDC has pulled back from Jordan Benner project. FBCWA LiDAR/LEFI Work Plan to be developed by June 30 2022.
Brent has not received any suggestions from BoD members regarding any information to reduce funds.

3.3 Year end Financial Report – Nancy Pezel

Reviewed year end budget – overall 2021/2022 well under budget.
Total of \$358,509 received from WPDC – not full amount as balance of \$95,745.86 was carried over from previous year's budget.
Total equity of \$60,535.55 to be carried over from 2022/2023 Balance Sheet.
Quarterly payments from WPDC to FBCWA to remain in place.

MOTION #2 –YE Income Statement accepted as presented.
M/S: Jerry Benner/Rick Walters
Vote taken – all in favor.

3.4 Annual Conference Update – Kevin Webber

Draft Agenda has been set.
Ministry has been requested to attend.
Speakers have been arranged.
Early bird registration draw to be held – prize is Sturgeon fishing trip for 4.
WPDC has provided funds to sponsor students to attend-no admission fee.

4. Old Business

4.1 Spring WL Licensee Virtual Meetings

Meetings have been booked for June 16 and June 21, 2022.
Details have been emailed to all Associations to distribute to their members.
Brian shared agenda.

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5. New Business

5.1 Association Projects – Business Process

Draft distributed prior to meeting.

Business process to be revised to state that invoices are to be submitted to Brian M. and Karen then forwarded to Heidi for reimbursement.

Brian to email amendments to proposed Business Process documents to BoD for vote.

Action: Brian M to distribute revised business process to directors. Directors to consider a motion to accept the business process with a vote by email.

5.2 Contracts

All FBCWA contracts with the exception of GM & Bookkeeping due to expire March 31, 2023.

5.3 Directors' Terms

The following directors' terms are expiring at 2022 AGM

- Nancy Pezel
- Coleen MacLean-Marlow
- Don Whyte
- Brian Amies

Recommended that a Nominations Committee be struck.

Action: Table this topic until the July BoD meeting.

5.4 WL Contact List

Action: Brian M to draft WL Contact List policy to guide its distribution and use.

Motion to Adjourn meeting – moved to In-camera – 8:30pm