

Federation of British Columbia Woodlot Associations
Board of Directors Conference Call
December 12, 2022 – 6:30pm

Present: Mark Clark, Kevin Webber, Don Whyte, Rick Walters, Coleen Maclean-Marlow, Ken Dodd, Tyler Hodgkinson, Steven Wright

Contractors: Gord Chipman, Karen Forge, Brian McNaughton

Guests: Doug Kelly (Director, Forest Tenures Branch, MoF)
Patrick Russell (Manager, Forest Tenures Branch, MoF), Chris Hawkins (WPDC)

Regrets: Helene Marcoux, Brian Amies

Mark Clark chaired the meeting.

Quorum was present.

Submitted reports are attached as appendices to the minutes.

Guest speakers – Open discussion with Doug Kelly and Patrick Russell on the top priorities of the Forest Tenure Branch in the foreseeable future.

Topics discussed:

- Minister mandate letters reviewed by Patrick
- FBCWA should make a request to meet with Minister ASAP – Completed (Gord)
- The throne speech is February 14, 2023. Budget to be tabled February 21, 2023
- We need to shift towards the intent of the DRIPA model, FRPA and FLP's will not roll out until end of the Minister mandate
- Modernization of Forest Policy will take longer than 2 years – unsure what can be completed in the 1.5 years time before the current mandate is completed.

Date	Action #	Description	Assigned to	Outcome
1/10/22	1	Two FBCWA representatives to be found for Editorial Committee	Mark Clark	Ongoing
1/10/22	2	W4W Improvements - MOU with MoF	Tom Bradley	Ongoing
07/11/22	3	Karen to contact Lisa to investigate options for secure document storage	Karen Forge (Nancy Pezel)	Ongoing
11/14/22	5	Investigate options to obtain a FBCWA credit card for Gord Chipman	Steven Wright	Ongoing
12/12/22	9	Gord to arrange a meeting with Minister Ralston, preferably to include field trip)	Gord Chipman	Ongoing
12/12/22	10	Karen to send out Doodle poll to Board members to determine date for Spring Meeting in Victoria	Karen Forge	Complete

1. Adopt Agenda

MOTION #1: Consent Agenda adopted

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M/S: Steven Wright/Don Whyte Carried

2. Reviewed Previous Minutes

Tabled until January meeting due to time constraints

3. Reports

3.1 WPDC President – Chris Hawkins

Budget amendment – email vote has been completed to accept the amendment
JTF Committee – completed process and joint presentation to members will take place in January with FBCWA Board of Directors
Next WPDC meeting to be held January 5, 2023.

3.2 FBCWA President – Mark Clark

JTF Committee to meet jointly with Board of Directors and WPDC Executive to discuss results
Working through 2023/2024 budgeting process with WPDC

3.3 GM Report – Gord Chipman

Attended SIWA Association meeting & toured woodlot
Met with NIWA Association in Victoria
FRPA – attended virtual meetings regarding policy changes
To assume all GM duties effective January 1, 2023
Brian McNaughton to remain until June 2023 – approximately 10 hours/week
Looking to establish new Communication committee and re-establish Interior Pricing Committee
Meeting arranged for Brian and Gord to meet with Associate Deputy Minister to determine where the woodlot program fits into their plans
Action: Gord to arrange a meeting with Minister Ralston, preferably to include a field trip

4. Old Business

Tabled until the January 9, 2023 BoD Meeting due to time constraints

5. New Business

5.1 Spring Members Meeting

Meeting to be held in Victoria, B.C. Meeting to be held on a Friday and Saturday to allow Government guests to attend on a work day (Friday). Dates under consideration are March 10-11 or March 17-18.
Action: Karen to distribute Doodle Poll to determine final meeting dates

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5.2 Update Bank Account Signatories

Moved by Tyler Hodgkinson, seconded by Rick Walters, that Kathryn Mayes and Lisa Marak be removed as signatories to the FBCWA bank accounts and that Steven Wright (Treasurer) be added.

M/S: Coleen Maclean-Marlow/Kevin Webber – that any two of the signing officers have full access to all FBCWA bank accounts.

Meeting adjourned – 8:30pm

Administration Report – November 2022

Key Deliverables	Start Date	Finish Date	Status Update
Admin support Provide correspondence, reports, inquiries, membership questions, contracts and distribution of information and records	2022.04.01	2022.12.31	- Ongoing
Zoom meetings Schedule Zoom calls for FBCWA and Associations upon request	2022.04.01	2022.12.31	- Ongoing
WL Contact List updates	2022.04.01	2022.12.31	- Ongoing
Association Projects Assist Associations with application process and distribute ideas	2022.04.01	2022.12.31	- See below for progress report
Governance-Joint Task Force Meeting and accommodation arrangements	2022.07.01	2022.12.31	- December meeting arrangements - Catering, room block
Annual Conference & AGM	2202.08.01	2022.10.31	- Minutes

Association	Contact	Project	Budget	Status
SOWA	Terry Hammond	Waste Assessment Training	\$2,829	Complete
Boundary	Tyler Hodgkinson	Wildlife tree signs (all FBCWA Assns)	\$6,612	Approved Awaiting invoice & project summary
Cariboo	Rick Walters Gord Chipman	New waste manual and assessment processes Request for Project Proposal Assistance form	TBD	Awaiting submission
Kispiox	Eddy Plant Dan Burns	Cedar cone collection	\$1,963	Complete
Prince George	Mark Clark/Mike Trepanier	FN Engagement & Communication	TBD	Awaiting submission
Prince George	Mark Clark/Mike Trepanier	Commercial Thinning on WL in sub boreal Spruce zone Timeline – May 15, 2022 – Nov 30, 2022	\$9,000	Awaiting submission

Communications Report – November 2022

Key Deliverables 2022/23 Communications Plan	Start Date	Finish Date	Status Update
Communicator - 4 editions	2022.04.01	2023.03.31	<ul style="list-style-type: none"> - Spring 2022 – COMPLETE - Summer 2022 – COMPLETE - Fall 2022 - COMPLETE
Almanac - 4 editions	2022.04.01	2023.03.31	<ul style="list-style-type: none"> - Spring 2022 submissions– COMPLETE - Big and Old Trees photo contest - COMPLETE - Summer 2022 submissions – COMPLETE - Fall 2022 submissions - COMPLETE - e-Almanac distribution
WL Program Report (2021) – produce, distribute and promote WL program	2022.01.31	2022.09.30	<ul style="list-style-type: none"> - COMPLETE
Traditional & Social Media – promote WL program	2022.04.01	2023.03.31	<ul style="list-style-type: none"> - On-going
Website – complete implementation of new design <ul style="list-style-type: none"> - maintenance & updating - demo at 2022 AGM - improve extension content 	2022.04.01	2023.03.31	<ul style="list-style-type: none"> - layout of new website – COMPLETE - Content review for new site - Website content updates i.e. Conference presentations, update BoD, Min Awards, BCIT stewardship video
Annual Conference (if held) <ul style="list-style-type: none"> - theme materials, media release, media relations - design 2021/22 FBCWA Annual Report 	2022.08.01	2022.11.01	<ul style="list-style-type: none"> - Conference photo slide show - COMPLETE - Media promotion - COMPLETE - Stewardship video - COMPLETE - Wildlife signs – COMPLETE
	2022.08.01	2022.09.30	<ul style="list-style-type: none"> - 2021/22 AR – COMPLETE
Trade Shows <ul style="list-style-type: none"> - attend and represent FBCWA if held 	2022.04.01	2023.03.31	<ul style="list-style-type: none"> - Investigating whether 2023 UBCM will host a trade show
Communications Materials	2022.04.01	2023.03.31	<ul style="list-style-type: none"> - National Forest Week coloring/activity book requests - Printed blank cards, stickers, AR

Other monthly activities

Worked with MoF to produce Minister’s Awards news releases

E-Business Monthly Report – November 2022

Key Deliverables	Status Update
<ul style="list-style-type: none"> Stay current with e-Business Issues 	
<ul style="list-style-type: none"> Identify beneficial changes in e-Business processes or strategies to achieve improvements. 	<ul style="list-style-type: none"> Continue to inquire re: business process for WL to access TRIM data at no charge. Gov't not responding.
<ul style="list-style-type: none"> Implement approved strategies or actions. 	<ul style="list-style-type: none"> Have been told who I am to discuss with. Contact has been off sick, now back and catching up.
<ul style="list-style-type: none"> Communications and extension 	<ul style="list-style-type: none"> Almanac article
<ul style="list-style-type: none"> Monthly and annual reports 	<ul style="list-style-type: none"> Monthly Report.
<ul style="list-style-type: none"> Information for work plan and budget 	<ul style="list-style-type: none">
<ul style="list-style-type: none"> Tech support to Licensees 	<ul style="list-style-type: none"> WLGML fails to install for a user. In the end, appears to be user error.
<ul style="list-style-type: none"> Address issues that arise 	<ul style="list-style-type: none"> RESULTS: Determine that gov't level access to data is needed to ID Error 11 (broken link to spatial data) in RESULTS. No workaround forthcoming. RESULTS: Discuss next steps with MoF: outline content of Almanac article on RESULTS reporting obligations and common errors. Analysis: Relationship between WL and PSTA WUI buffers and Natural Disturbance Types.

Interior Timber Pricing Report – November 2022

Key Deliverables	Start Date	Status Update
Monitor Timber Pricing Policies	Ongoing	Numerous updates and work on the waste manual.
Liaise with MoF and Industry	Ongoing	Normal November MPS committee meetings. TPB communications call with Federation.
Monitor Tab rates	Ongoing	Proceeding with action plan for Tabular Stumpage review. Will start to crunch proposal in January.
ID policy changes	Ongoing	No updates this month
Implement pricing strategies or actions as approved by FBCWA		No updates this month
Liaise with Assns and licensees	Ongoing	Member communications – waste survey questions. Several updates to the associations.
Prepare Pricing Position papers		Nothing to report
Coordinate with coast on pricing matters	Ongoing	FRZ updates
Monthly reports to BoD, calls	Monthly	Monthly report to BoD
AGM and Directors meeting attendance	Spring & Fall	Nothing this month.
Budget and annual work plan	January	No updates this month
Timber Pricing related topics	Ongoing	No updates this month

Other monthly activities:

All listed above. A month of planning and waste survey member support.

Plan to review Timber pricing portfolio with Gord.

Coast Timber Pricing Report – November 2022

Key Deliverables	Start Date	Finish Date	Status Update
MPS Advisory Committee		Complete	Biweekly meetings finished end of October 2022. CAM scheduled for January 1, 2023.
Waste	2014	Ongoing	Coastal Waste procedures field work started, discussions ongoing.
TAB rate methodology	2021	Consulting	Timber Pricing TAB methodology changes implemented with redetermination twice/year (November 1 & May 1)

General Manager's Report – November 2022

Brian McNaughton

- GM transition
- Treaty related business
 - discussions with affected WL licensees and/or their representatives, NIWA, MoF, etc.
 - arrange meeting with ADM & Chief Negotiator (MoF)
 - compensation, replacement WL, replacement area
- NIWA meeting with BC Liberals' caucus
- PAC meeting – strategic plan, future forest management paradigm
- FRPA I-Team – wildfire objective, NRBs
- Provincial WL Licensee virtual meeting
- OG Secretariat (forest sector) virtual meetings
- 2022/23 B&WP amendment
- WLs & Treaties Presentation
- Governance – JTF v mtg, review draft recommendations, research FBCWA legal options
- Almanac – review & proof, edit Pres report
- RESULTS – failure to report, failure to report accurately, spatial issues, etc.
- Bylaw amendments
- Monthly Board virtual meeting – Director support, mtg agenda, powerpoint & GM report
- Attend Association meetings – Fraser Valley, SOWA
- Miscellaneous – Mtn Goat GAR order (Columbia), contractor's invoices, licensee inquiries, CCEs issue in S. Region