

Federation of British Columbia Woodlot Associations
Board of Directors Conference Call
January 9, 2023 – 6:30pm

Present: Mark Clark, Brian Amies, Ken Dodd, Kevin Webber, Don Whyte, Rick Walters, Tyler Hodgkinson

Contractors: Gord Chipman, Nancy Pezel

Guests: Chris Hawkins (WPDC) (left meeting at 7:45)

Regrets: Helene Marcoux, Steven Wright, Coleen Maclean-Marlow

Mark Clark chaired the meeting.

Quorum was present.

Submitted reports are attached as appendices to the minutes.

Date	Action #	Description	Assigned to	Outcome
01/10/22	1	Two FBCWA representatives to be found for Editorial Committee	Mark Clark	Tabled until new organization formed
01/10/22	2	W4W Improvements - MOU with MoF	Tom Bradley	Ongoing
07/11/22	3	Karen/Nancy to contact Lisa to investigate options for secure document storage	Nancy Pezel	Complete
11/14/22	5	Investigate options to obtain a FBCWA credit card for Gord Chipman	Steven Wright	Ongoing
12/12/22	9	Gord to arrange a meeting with Minister Ralston, preferably to include field trip)	Gord Chipman	Ongoing
01/09/23	1	Mark to discuss compensation piece of Bill 28 with Brian McNaughton	Mark Clark	Complete
01/09/23	2	Gord to find name of a lawyer to retain to review Bill 28	Gord Chipman	Complete
01/09/23	3	Gord to continue discussions with potential 2023 AGM host associations	Gord Chipman	Complete
01/09/23	4	Nancy to work on booking venue for Spring meeting and provide recommendation to BoD	Nancy Pezel	Complete

1. Adopt Agenda

MOTION #1: Consent Agenda adopted

M/S: Don Whyte/Kevin Webber Carried

2. Reviewed Previous Minutes

Reviewed Action items from previous minutes of November and December 2022.

MOTION #2: To accept minutes as presented

M/S: Brian Amies/Don Whyte Carried

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3. Reports

3.1 WPDC President – Chris Hawkins

New BoD and Council members took Governance training in December.
Gernot will be liason with TD re: Investment, Dan will be alternate
JTF Committee – joint presentation to BoD and Council will take place later in January
WPDC Budget and Workplan Committee members to include Chris, Gernot and Samantha as an alternate
FBCWA-WPDC Agreement Extension of Councils agenda for next meeting

3.2 FBCWA President – Mark Clark

Meetings with JTF Committee and Chris H
JTF Committee – joint presentation to BoD and Council will take place later in January

4. Old Business

Discussion regarding legal review of Bill 28 and Motion presented at AGM

Action #1: Mark to discuss compensation piece of Bill 28 with Brian McNaughton

Action #2: Gord to find name of a lawyer to retain to review Bill 28

5. New Business

5.1 Extention of WPDC/FBCWA Agreement

Unlikely to have new process fully implemented until October, can cancel current agreement if new process is completed sooner.

MOTION #3: To Extend the Expiry of the WPDC/FBCWA Agreement to October 31, 2023.

M/S: Don White/Rick Walters Carried

5.2 Review of Committee Portfolios

These individuals have volunteered for the following committees:

Portfolio	Committed Individuals
WPDC Liaison	Mark
Governance - Joint Task Force (JTF)	Mark, Tyler, Rick, Gord
Constitutional Bylaws	Rick, Nancy
Budget & Work Plan (B&WP)	Mark, Steven
Honorary Life Memberships (HLM)	Don
Scholarships	Helene
Ministers Awards	Steven , Brian A
Nominating Committee	TBD

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Other Committees	Committed
WLJWG	Brian A, Kevin, Rick, Mark, Gord
Communications	Helene, Don, Lisa, Gord, Howie G

5.3 2023 AGM Host Association

Gord has had some discussions, but no commitments
Possible FBCWA/WPDC led initiative if no association can commit

Action #3: Gord to continue discussions with potential 2023 AGM host associations

5.4 2023-24 Membership Dues

MOTION #4: The annual FBCWA membership dues for 2023/24 be set at:
Associations - \$ 10/member or a Minimum \$100
Associate Member - \$50/year

M/S: Brian Amies/Don Whyte Carried

5.5 Spring Members Meeting

Meeting to be held in Victoria, B.C.
Meeting to be held on a Friday March 17th to Sunday March 19th, 2023
Government guests/presenters to attend on Friday.
Members Meeting Saturday.
BoD Meeting Sunday

Action #4: Nancy to work on booking venue and provide recommendation to BoD

5.5 2023-2024 Draft Budget

Gord presented a draft budget for information only.
Action #5: BoD to review and provide Gord with input

5.5 Proposal to Advertise Contracts for Service Providers

Gord recommends to advertise all positions
Challenges dealing with contracts at this time because of governance uncertainty

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5.6 Update Bank Account Signatories

MOTION #5: To remove Kathryn Mayes, Lisa Marak and Nancy Pezel as signing officers to the FBCWA bank accounts and to add Steven Wright (Treasurer) as a signing officer to the FBCWA bank accounts.

M/S: Tyler Hodgkinson/Kevin Webber Carried

MOTION #6: Any one of the signing officers shall have full access to all FBCWA bank accounts.

M/S: Tyler Hodgkinson/Kevin Webber Carried

Meeting adjourned: 8:24 pm

Minutes prepared by: Nancy Pezel

Minutes approved: February 13, 2023

Administration Report – December 2022

Key Deliverables	Start Date	Finish Date	Status Update
Admin support Provide correspondence, reports, inquiries, membership questions, contracts and distribution of information and records	2022.04.01	2023.03.31	- Ongoing
Zoom meetings Schedule Zoom calls for FBCWA and Associations upon request	2022.04.01	2022.03.31	- Ongoing
WL Contact List updates	2022.04.01	2022.03.31	- Ongoing
Association Projects Assist Associations with application process and distribute ideas	2022.04.01	2022.03.31	- See below for progress report
Governance-Joint Task Force Meeting and accommodation arrangements	2022.07.01	2022.12.31	- Complete, invoice paid
Annual Conference & AGM	2022.08.01	2022.10.31	- Draft Minutes Complete
Spring Budget Meeting Meeting and accommodation arrangements	2022.12.01	2022.03.31	- BoD poll for date completed

Association	Contact	Project	Budget	Status
SOWA	Terry Hammond	Waste Assessment Training	\$2,829	Complete
Boundary	Tyler Hodgkinson	Wildlife tree signs (all FBCWA Assns)	\$6,612	Approved Awaiting invoice & project summary
Cariboo	Rick Walters Gord Chipman	New waste manual and assessment processes Request for Project Proposal Assistance form	TBD	Awaiting submission
Kispiox	Eddy Plant Dan Burns	Cedar cone collection	\$1,963	Complete
Prince George	Mark Clark/Mike Trepanier	FN Engagement & Communication	TBD	Awaiting submission
Prince George	Mark Clark/Mike Trepanier	Commercial Thinning on WL in sub boreal Spruce zone Timeline – May 15, 2022 – Nov 30, 2022	\$9,000	Awaiting submission

Communications Report – December 2022

Key Deliverables 2022/23 Communications Plan	Start Date	Finish Date	Status Update
Communicator - 4 editions	2022.04.01	2023.03.31	<ul style="list-style-type: none"> - Spring 2022 – COMPLETE - Summer 2022 – COMPLETE - Fall 2022 - COMPLETE
Almanac - 4 editions	2022.04.01	2023.03.31	<ul style="list-style-type: none"> - Spring 2022 submissions– COMPLETE - Big and Old Trees photo contest - COMPLETE - Summer 2022 submissions – COMPLETE - Fall 2022 submissions - COMPLETE - e-Almanac distribution
WL Program Report (2021) – produce, distribute and promote WL program	2022.01.31	2022.09.30	<ul style="list-style-type: none"> - COMPLETE
Traditional & Social Media – promote WL program	2022.04.01	2023.03.31	<ul style="list-style-type: none"> - On-going
Website – complete implementation of new design - maintenance & updating - demo at 2022 AGM - improve extension content	2022.04.01	2023.03.31	<ul style="list-style-type: none"> - layout of new website – COMPLETE - Content review for new site - Website content updates i.e. BoD minutes, home page slider - Emails re Issue with email forwarders
Annual Conference (if held) - theme materials, media release, media relations	2022.08.01	2022.11.01	<ul style="list-style-type: none"> - Conference photo slide show - COMPLETE - Media promotion - COMPLETE - Stewardship video - COMPLETE - Wildlife signs – COMPLETE
- design 2021/22 FBCWA Annual Report	2022.08.01	2022.09.30	<ul style="list-style-type: none"> - 2021/22 AR – COMPLETE
Trade Shows - attend and represent FBCWA if held	2022.04.01	2023.03.31	<ul style="list-style-type: none"> - 2023 UBCM trade show confirmed for September 20/21, 2023. First tradeshow since Covid
Communications Materials	2022.04.01	2023.03.31	<ul style="list-style-type: none"> - Filled t-shirt requests from AGM

Other monthly activities

Attended WPDC-FBCWA Joint Task Force workshop

2023-24 B&WP planning

E-Business Monthly Report – December 2022

Key Deliverables	Status Update
Stay current with e-Business Issues	
Identify beneficial changes in e-Business processes or strategies to achieve improvements.	- Govt agrees that WL and consultants will have free access to TRIM. Working on business process.
Implement approved strategies or actions.	- W4W Improvements: After 6 months of no progress, now a priority for govt. Hope to have suitable MOU text agreed early January. Still have a few technical details to resolve in Work Plan.
Communications and extension	-
Monthly and annual reports	- Monthly Report.
Information for work plan and budget	-
Tech support to Licensees	-
Address issues that arise	- Analysis: More details on relationship between WL and PSTA WUI buffers and Natural Disturbance Types

Interior Timber Pricing Report – December 2022

Key Deliverables	Start Date	Status Update
Monitor Timber Pricing Policies	Ongoing	Updates and work on the waste manual amendments ongoing.
Liaise with MoF and Industry	Ongoing	MPS committee meetings. Provincial waste committee meeting. Nadina district liaison.
Monitor Tab rates	Ongoing	Proposed budget for Tabular Stumpage review.
ID policy changes	Ongoing	No updates this month
Implement pricing strategies or actions as approved by FBCWA		No updates this month
Liaise with Assns and licensees	Ongoing	Several updates to the associations.
Prepare Pricing Position papers		Nothing to report
Coordinate with coast on pricing matters	Ongoing	Nothing to report
Monthly reports to BoD, calls	Monthly	Monthly report to BoD
AGM and Directors meeting attendance	Spring & Fall	Nothing this month.
Budget and annual work plan	Dec/Jan	Work on 2023 budget.
Timber Pricing related topics	Ongoing	No updates this month

Other monthly activities:

- December is the typical quiet on the Timber Pricing Front.
- Budget and plan going forward.

Coast Timber Pricing Report – December 2022

Key Deliverables	Start Date	Finish Date	Status Update
MPS Advisory Committee		Complete	- CAM approved for Jan 1 2023 - New rate projection requests
Waste	2014	2024	- Coastal Waste procedures field work started, discussions ongoing.
TAB rate methodology	2021	Consulting	- Timber Pricing TAB methodology changes implemented with redetermination twice/year (November 1 & May 1)
General Manager update	2022	Ongoing	- Communicate and consult with new GM
Budgeting	2023	2024	- Tour W0031
TP director conference call	2020	Ongoing	- Draft Coastal TP budget for 2023/24
Ongoing TP pressures	2022		- Communication with TP staff
FRZ	2020	Ongoing	- Confidential concerns

General Manager's Report – December 2022
Brian McNaughton

- GM Transition – Worked with Gord to ensure a smooth transition.
- Treaties & WLs
 - Research WL replacement options and compensation provisions
 - Met virtually with Eamon O'Donoghue, Associate Deputy Minister, MoF and Justin Caloff, Chief Negotiator, MoF to discuss WLs and treaties.
- Old Growth Task Team
 - Attended team virtual meeting
 - Reviewed and provided feedback on draft policy regarding roads in OG areas.
- WL JWG – followed up on unresolved/outstanding issues re cut control limit authorizations and wildlife tree retention requirements in a WLP.
- PAC
 - Discussions with other PAC members regarding the future role of PAC
 - reviewed and submitted comments on PAC strategic plan
- FRPA I-Team – Reviewed materials and attended virtual meeting regarding FRPA objectives and regulation development
- Cabinet Shuffle
 - Review mandate letters for Minister Ralston and others.
 - Assess implications to WL licensees
- Governance – Provided support and attended Joint Task Force meeting.
- FBCWA Directors Monthly Meeting
 - Prepared agenda and powerpoint
 - Arranged for Doug & Patrick to attend
 - Committee assignments and directors' portfolios
- RESULTS – strategize with Tom re best way to implement needed WL improvements.
- Inquiries and other activities regarding treaties, court decisions, FN consultation, valuing a WL, private land removal, WL transfer, waste assessments, old growth, delayed CP approval, etc.